Individual Excellence Awards: What to Know Before You Apply

Wednesday, June 16 • 4 p.m.

Presenters

Kathy Signorino
Artist Programs and Percent for Art Director
Ohio Arts Council

Katie Davis
Artist Programs & Percent for Art Coordinator
Ohio Arts Council

Agenda

• What are the Individual Excellence Awards?
• Review program guidelines
• Narrative statements
• Support materials
• ARTIE
• Panel meeting process
Ohio Arts Council

Mission
The Ohio Arts Council is a state agency that funds and supports quality arts experiences to strengthen Ohio communities culturally, educationally, and economically.

Ohio Arts Council Leadership

Donna Collins
Executive Director

Dan Katona
Deputy Director
What are the Individual Excellence Awards?

• Awards to **creative** artists for a completed body of work
• Funds support artist’s work
• About 450 applications a year
• Competitive – about 16% receive funding
• 75 – $5,000 awards per year
Individual Excellence Guidelines

- Eligibility – Ohio resident, not a student
- **Odd calendar year** – literature, choreography, and music composition
- **Even calendar year** – visual arts-based disciplines
- One application per year, except for arts criticism
- Collaborations accepted
- Anonymous, peer review process

Look for Discipline-Specific Information in Guidelines!

**Manuscript format for all literature disciplines:**

1. **IMPORTANT:** Applicant name **must not appear** within the body of manuscript or on cover sheet.
2. Cover/title page of manuscript must have application number and listing contents of manuscript.
3. Documents should be formatted to print on 8.5” x 11” paper, with 1” margins on all sides, and all fonts used should be no smaller than 11 point.
4. All documents are uploaded in separate files as required by the discipline (see ARTIE Support Materials tab for details).

**Fiction/Non-Fiction** manuscripts should be 20-30 pages, double-spaced, of either one recent work, a selection of short stories or essays, or a selection of chapters from a larger work completed within the last three years.

**Poetry** manuscripts should be 10-15 pages, single- or double-spaced, no more than one poem to a page, completed within the last three years.

**Playwriting/Screenplay** manuscripts may be single- or double-spaced, and should consist of one complete play or two complete one-act plays, completed within the last five years. This discipline has no page limit. Musical theater plays must include one copy each of the libretto, score, book, and audio sample in separate uploaded files.

**Criticism** manuscripts should be 30-50 pages, single- or double-spaced, completed within the last five years. The category supports critical writing that investigates, evaluates, or analyzes modern and contemporary art activity; manuscripts whose focus is solely historical art analysis are not accepted.
Narrative Statement and Philosophy

• Use word processing program
• Description of submitted work
• Philosophy is the “why”
• BOTH ARE ANONYMOUS

Narrative Statement (continued)

• Place submission in larger work
• Explain intended audience
• Provide presentation details
Literature Manuscript Format

- Name must NOT appear in manuscript
- Title page = application number and title of work
- Table of contents = list of chapters or poems
- 8.5 x 11 paper, no < 11 pt font, 1” margins
- Upload to ARTIE as a pdf

Fiction & Non-Fiction

- 20-30 pages, double-spaced
- Series of essays, chapters, short stories, or complete work
- Work completed in past 3 years
Poetry

- 10-15 pages, single or double-spaced
- No more than one poem per page
- Work completed in past 3 years

Playwriting/Screenplays

- 1 complete play or 2, one-act plays
- Single or double-spaced
- Work completed in past 5 years
Criticism

• 30-50 pages of writing
• Single or double-spaced
• Modern or contemporary analysis
• Work completed in past 5 years

Music Composition

• Two full-length works uploaded as separate audio files
• Upload PDFs of score or lead sheet for each work
• Work completed in past 3 years
Choreography

- 2 complete works uploaded as separate video files
- Screening notes as PDF
- Work completed in past 5 years

Ready to Apply? Get to Know: ARTIE

1. Create your ARTIE Profile: ohioartsCouncil.smartsimple.com

Welcome to the Ohio Arts Council's online grant application system, ARTIE.

The ARTIE system (Arts Resources Through Innovation and Engagement) provides constituents with a modern, streamlined, user-friendly portal for requesting, reviewing, and managing grant awards and other agency investments.

New to the system? If your organization is a city department, municipality, school, or university department please call the OAC directly at 614-466-2613 to register with ARTIE.
Welcome to ARTIE

Applications and Awards

1. Begin a New Application
2. Open an Active Application

Profile Management

Change Password
Personal Profile

Review

Applications for Review

Collaborative Applications

208375

Funding Program: Individual/Excellence Awards

APPLICATION INFORMATION

Application ID: 208375
Primary Contact: Kathy Signore
Date Created: 06/30/2019 8:32 am

I am applying with a collaborating artist: Yes

Complete the following information about your collaborator. Please note: Collaborative artists must each submit an application with the same narrative on each application, but only one should submit a complete set of required support materials:

First Name:
Last Name:
Narrative and Philosophy

Your application's Narrative provides information about the support materials you are submitting with your application. This narrative should be anonymity and should not contain your name, any autobiographical or personal information.

**Summery**

Provide a clear summary of the body of work submitted as Support Materials, including details concerning the medium and subject matter, as well as a description of the techniques or methods used to create the work. (If you are submitting installation work or work displayed in a non-traditional setting, describe how the work is displayed and how the audience would interact with the piece).

**Philosophy**

Provide information about your concept, motivation, or intention for the work, how long you have been working on this body of work, or any new direction you are currently pursuing.

Support Material - Discipline

Support Material requirements for Disciplinary applications:

1. Two complete work samples, comprising the best five pages, in separate uploaded files
2. One ten-page sample, consisting of excerpts from each of the two complete works, in separate uploaded files

Click on the upload button and drag and drop or browse to select your media. Click start upload. Once your video or audio is uploaded, click on the 'Start Metadata' button underneath each support material item to add the file name, duration, description, and date of completion to the corresponding support materials.
SUBMIT THAT APPLICATION!

After you have submitted:

Application Submitted Successfully

1. ARTIE@ecac.ohio.gov
   Dear Kelly,
   Congratulations! Your application has been successfully submitted to the Ohio Arts Council.
   As a reminder, there is no need to submit support materials or a signature page in hard copy to accompany your application. To review your submitted application, click ARTIE's Open an Active Application tab, choose this application from the list provided, and click View. A PDF version of your application is available in the blue box.
   We would greatly appreciate your feedback on the application process. All responses are submitted anonymously, reviewed by staff, and used to inform future policymaking. Please take a few moments to complete the survey:
   https://www.surveymonkey.com/s/T7U4YW
   All incoming applications are reviewed for completeness and eligibility by CAC staff. If a staff member has a question about your application, they will contact you for more information. If this program is evaluated through an open panel meeting, you will receive details via email.
   Please contact the CAC at 614-469-2913, or contact us at ARTIE@ecac.ohio.gov if you have further questions.
   Thank you.
   Investment Office | Ohio Arts Council

2. FOLLOW-UP EMAIL SENT IN OCTOBER WITH MEETING DETAILS
Panelists

• Out-of-state
• Panelist bios on website
• Review work samples, statements in advance of panel

Review Criteria

• Criteria in Guidelines exemplifies highest level of achievement
• Each criterion is scored with a 1, 2, or 3 (highest)
• Highest possible application score = 21
• Scores are averaged among panelists
Panel Meetings

- Virtual panel meetings
- Reviewed in order of application number
- Scores emailed one week after panels

After the Panel Meeting

- Status email sent via ARTIE in January
- Proof of residency
- Request panel comments
- OAC Board reviews recommendations
- Grant Agreement sent to approved applicants
- Awards payments distributed
Awardee Next Steps

- Use award to further art making
- Remain in Ohio!
- Write legislators
- Publicize your award
- Submit final report by December 31
- **Apply again in two years!**

**QUESTIONS**

kathy.Signorino@oac.ohio.gov
katie.davis@oac.ohio.gov
THANK YOU

Ohio Arts Council